
SEPTEMBER 26, 2019

PRIVACY NOTICE

Privacy Notice

1. Introduction

This Privacy Notice ("**Notice**") applies to the ABB Group of companies, which means ABB Ltd, Switzerland and each entity in which ABB Ltd, Switzerland, directly or indirectly, has a majority holding or owns or controls the majority of voting rights. The ABB company that is identified as Controller (referred to as "**ABB**" or "**we**"), is responsible for the processing of your personal data and controls how it is used, in accordance with this Notice.

At ABB, respecting your data protection rights is a top priority. This Notice explains how we use personal data about you, how we process such data, and what rights you have regarding your personal data.

2. Who is responsible for the processing of your personal data?

ABB Asea Brown Boveri Ltd (Affolternstrasse 44, 8050 Zurich, Switzerland) will be the "Controller" of your personal data – this company is responsible for the privacy of your data.

Other subsidiary companies of ABB as listed in the Section "Parties we share your personal data with (in and outside the EU and EEA or outside the country where the ABB company that controls your data is located)" may also receive and process your personal data, either in the capacity of controller or processor and this Notice applies equally to them.

3. The types of information we collect and use?

We collect the following categories of personal data related to you, including:

- **basic identification and contact data:** your name, surname, phone number and e-mail;
- **catering preferences:** especially dietary restrictions as described in your registration form;
- **your travel data:** preferred time and means of transport

4. Why we use your personal data?

We use your personal data as described above to organise ABB CH-CXO Smart Mobility Advisory Board in October 30-31, 2019, in particular:

- registering your attendance to the event;
- providing you with information and services associated with the event;
- facilitating the event and providing you with an acceptable service (e.g. dietary requirements to organize catering);
- make travel arrangements and reserve hotel accommodations:

We only collect the personal data from you that we need for the above purposes. For statistical purposes, improvement of our services and testing of our IT systems we use as much as reasonably possible anonymized data. This means that those data can no longer (in)directly identify you or single you out as an individual.

If you would like us to contact other person instead of you, you may also submit their contact details in the form under assistant part. In these cases, you are requested to inform such persons about this Notice.

5. The legal basis we rely on

We will rely on our legitimate interests to process your personal data within the scope of the employment or business relationship we have with you. Our legitimate interests to collect and use the personal data for this purpose are event management and providing you with relevant services (e.g. registration, organizing accommodation, etc.).

We will request your consent for processing special categories of personal data related to you, if you decide to disclose them using the registration form, for example to collect any information about dietary requirements as these types of data are classified as special categories of personal data.

You may obtain a copy of our assessment of why we may process your personal data for these interests by submitting a request at www.abb.com/privacy.

6. Parties we share your personal data with (in and outside the EU and EEA or outside the country where the ABB company that controls your data is located)

We only share your personal data with other ABB affiliates or third parties as necessary for the purposes described in the table below. Where we share your personal data with an affiliate or third party so that it is transferred to or becomes accessible from outside the European Union (“EU”) and the European Economic Area (“EEA”) or outside the country where the ABB company that controls your data is located, we always put adequate safeguards in place to protect your personal data. Examples of these safeguards are an adequacy decision of the European Commission ([read more here](#)), Standard Contractual Clauses ([read more here](#)), Privacy Shield certification ([read more here](#)), and the Binding Corporate Rules that some of our services providers have adopted ([read more here](#)). We have taken additional measures for the transfer of data from within to outside the EU, EEA and outside the country where the ABB company that controls your data is located to protect your personal data. If you would like an overview of the safeguards which are in place, please submit a request at www.abb.com/privacy.

Recipient name or – for non-EU countries – recipient category	Recipient location	Purpose
ABB Inc., 305 Gregson Drive, Cary, 27511	United States of America	For the purpose of coordinating event organization
Service providers, particularly Rocco Forte Hotels Limited as the accommodation service provider	Great Brittan and possibly other EU/EEA and non-EU/EEA data controller, if necessary to provide you event relevant services	Providing you with accommodation, catering or other services relevant for the event

7. How long we keep your personal data

Based on mandatory legislation, ABB must keep certain personal data for a minimum period of time. We only keep your personal data for the time necessary to organise the event, provide you with requested services and to keep you informed about similar future events. After 12 months from the event, we will securely delete all data relevant to you.

At the same time, applicable data protection laws require that we do not keep personal data in an identifiable form for any longer than is necessary for the purpose for which the personal data is being processed. Through the setting of IT applications and policies we ensure that our keeping of your personal data is deleted when we no longer need it.

For more information regarding specific retention periods that apply to your personal data, please submit a request at www.abb.com/privacy.]

8. Your data privacy rights

Depending on the jurisdiction in which you are located and in which your personal data is processed, you may have the following rights:

Data privacy rights	What it means
The right to access your data	You are entitled to ask ABB for an overview of or to obtain a copy of the personal data we hold about you.
The right to have your data corrected	You may request immediate correction of inaccurate or incomplete personal data we hold about you.
The right to have your data erased	You may request that personal data be erased when it is no longer needed, where applicable law obliges us to delete the data or the processing of it is unlawful.
The right to restrict data processing	You have the right to restrict the processing of your personal data in specific circumstances.
The right to data portability	You have the right to receive your personal data in a structured, machine-readable format for your own purposes, or to request us to transfer it to a third party.
The right to object to data processing	You have the right to object to our processing of your personal where we rely on our legitimate interests as the basis for our processing, where your data protection rights outweigh our reasoning for legitimate interests.
The right to withdraw consent	Where ABB has asked for your consent to process personal data, you may withdraw your consent at any time. The withdrawal of consent will not affect the lawfulness of processing based on consent before its withdrawal.

Please note that the rights described above are not absolute, and that your request cannot always be met entirely. For example, sometimes we cannot delete or restrict the processing of your personal data as we may have legal obligations or contractual obligations to keep certain such personal data.

You may request to enforce your data privacy rights at www.abb.com/privacy.

9. Contact and further information

If you want to access your personal data, make use of any of your other rights mentioned above or if you have any questions or concerns about how ABB processes your personal data, please contact our Group Data Protection Officer at privacy@abb.com, or submit your complaint at www.abb.com/privacy.

Should you not be satisfied with our response or believe we are processing your personal data against the law, you may also have the right to file a complaint with the Data Privacy Authority in your country of residence or work, or seek a remedy through the courts where you believe an infringement of data privacy laws may have taken place.