

# Train-The-Trainer Certification

Presentation Skills and Effective Presentation Training for those wanting to deliver IACET certified CEU courses



This two-day workshop will provide foundational information and tips in regards to creating and delivering presentations.

**2022 Training dates available in Memphis:**

**Tuesday & Wednesday 8:00am - 5:00pm**

January 25-26, 2022      July 19-20, 2022

April 26-27, 2022      October 25-26, 2022

**Program description:**

Presentation skills and public speaking skills are very useful to help speakers feel comfortable in speaking to a group of people.

Effective presentations are important in business, sales, training, and lecturing.

Day 1 Presentation Skills Workshop

Day 2 – Educational and Presentation Creation Workshop

***Click Here to Register for your training date of choice***

**Who should attend?**

ABB EL team members interested in delivering IACET certified CEU Courses

**Prerequisites:**

Interested prospects will need to complete additional requirements:

- ABB EL-US Instructor Training (9CSC014187)
- ABB EL-US Instruction Application (9CSC014186)
- ABB EL-US Train The Trainer Final Exam (9CSC014188)
- **Provide Trainer Biography Information**

**Day 1:**

- Importance and aspects of introductions
- Presentations Types
- Lesson Plans Creation
- Classroom configurations
- Qualities of a Good Instructor
- Verbal / Non-Verbal Communication
- Learning Styles and how to appeal to each
- How to effectively handle difficult questions and challenging students
- How to conduct a classroom exercise and/or lab and manage classroom time

**Day 2:**

Part 1

- How to use Bloom’s Taxonomy in creating course objectives
- How to assess the quality of written course objectives
- How to develop assessment questions
- How to complete the Course design form and calculate CEUs

Part 2

- How to put together the presentation PowerPoint using ABB template
- How to build and deliver a presentation
- How to use a rubric to critique their peers
- Have critiques from their peers and a recorded copy of their presentation