



REF:INABB:STATUT:LODR:POSTALBALLOT 2018:

December 4, 2018

BSE Limited  
P.J. Towers  
Dalal Street  
Mumbai 400 001  
(Attn : DCS CRD)

National Stock Exchange of India Ltd  
Exchange Plaza, 5<sup>th</sup> Floor  
Plot No. C/1, G Block  
Bandra-Kurla Complex, Bandra (E)  
Mumbai 400 051

Attn: Listing Dept.

Dear Sirs

Sub: Intimation of Postal Ballot and Cut-off date

We hereby inform you that the Board of Directors of the Company in their meeting held on December 4, 2018 have approved the Postal Ballot Notice to be issued to the Shareholders for obtaining approval for the following Special Businesses:


1. Re-appointment of Mr Sanjeev Sharma as Managing Director of the Company for a period of three years with effect from January 1, 2019; and
2. Continuation of Directorship beyond March 31, 2019, by Mr. Darius E Udwadia, Non-executive Director, who has attained the age of 75 years, as required under SEBI (Listing Obligations Disclosure Requirements), Regulations 2015, as amended.

We further wish to inform you that the Postal Ballot notice will be sent to the Shareholders whose name appear on the Company's Register of Members and the list of Beneficial owners received from NSDL/CDSL as on the Cut-off date, which is **December 28, 2018**.

Mr. S Kannan, Practicing Company Secretary, Bengaluru, (Membership No.FCS 6261 / CP No.PCS 13016) and in his absence Mr B L Vinay, Practicing Company Secretary, Bengaluru, (Membership No.A26638 and CP No. PCS 10760) has been appointed by the Board as Scrutinizer to conduct the Postal Ballot Process.

Thanking you

Yours faithfully  
For ABB India Limited



B Gururaj  
General Counsel &  
Company Secretary  
FCS 2631