



Project co-financed by the European Regional Development Fund under the Innovative Economy Operational Program

Kraków, 2015-08-11

REQUEST FOR QUOTATION NO. PLCRC/2830700/06/28962015

I. Buyer information:

ABB Sp. z o.o.
1 Zeganska St.
04-713 Warsaw
VAT PL526-030-44-84
Tel. +48 12 42 44 100
Fax. +48 12 42 44 101

II. Description of item requirements: electronic devices and equipment for the purpose of testing of high voltage insulating systems and power devices: capacitive divider.

1. Specification:

- Capacitive divider
- Rated voltage (high) - min 65kV max 75kV
- Measurement rated voltage (low) - 250V
- BNC output
- Accuracy AC 0,5%
- Mobile performance (on wheels)
- Height - below 1000mm
- Weight - less than 30kg
- Rated frequency 50 Hz
- Warranty min. 24 months
- Declaration of Conformity / CE

2. The Buyer accepts partial bids.

3. The bid shall include:

- Net unit price for the each item
- The cost of transport
- Technical documentation confirming the compliance with the specification,
- The validity start and end date of the offer
- Payment terms - first Wednesday after 30 days from receipt of correctly presented invoice
- Terms of guarantee
- Copy of Declaration of Conformity,
- Instruction documents – preferably in Polish,
- The name, address of the Bidder,
- Date of bid submission,
- Delivery terms,

4. The Buyer excludes bids provided by a consortium, holding company or a group of entities that are not a legal person

**5. Execution of the purchase order will be in the form of a lump-sum settlement approved salary
The bid validity**



6. The Buyer may reject the bid if:

- The bid is delivered after submission date,
- The content of the bid is not consistent with the description,
- The bid contains an abnormally low price,
- Other reasons.

7. The bid validity

The bid shall be valid minimum until 4th of September 2015.

8. Bids submission:

The bids are to be sent to: anna.marszalek@pl.abb.com

9. Deadline for sending the initial offer.

Not later than 19th of August (the end of the day)

10. Bid evaluation

Evaluation of submissions will be carried out as a two-step process based on a points system. The preliminary review will select 3 (or less if there are less than 3 bids) tenders which achieve the highest number of points in accordance with the criteria's (section 11). The second review (following bid update or negotiation) will select final bid in accordance with the criteria (section 9). Negotiation will end on **21st of August 2015** (end of the day) and by this time final offer should be submitted.

11. The bids will be evaluated and weighted as follows:

- Best price – 100%

12. Bid response by the Buyer:

The Bidder will be informed whether her/his offer has won by e-mail.

13. Delivery term:

Deadline for completion of the order is 11th of September 2015.

14. Contact person:

For more technical information please contact Dariusz Krzesniak at e-mail: dariusz.krzesniak@pl.abb.com.

15. Attachments

ABB general Terms and Conditions.

16. The Buyer reserves the right to change the details of the bid request, no later than the required date of submission for initial requests.

III. Requirements for Suppliers:

The bid submittal can only be from suppliers / contractors who:

- have the authority, the necessary knowledge, experience and technical capacity, as well as resources to fulfill the bid requirements,
- are in a situation of economic and financial capacity,
- submit the bid with the required documents, statements, attachments and certificates,
- will be responsible for the quality and compliance with all the technical provisions specified,
- commit to carry out the work / service in accordance with the requirements of applicable Health and Safety and Environmental Protection Laws and have all appropriate permits and accreditations.

IV. Additional information:

- The Bidder bears their own costs and all risks associated with the preparation and submission of the bid.



- ABB reserves the right to change terms, rescind or cancel the procedure at any stage without giving reasons.
- ABB reserves the right until, the deadline for submission of bids, to make changes to the requirements, and commits as such to inform parties affected by such a change,
- ABB reserves the right to accept the whole or any part of the bid
- ABB reserves the right to negotiate with bidders.
- The entire process is conducted in accordance with procedures of ABB Sp. z o.o. – Public Procurement Law is not applicable
- Buyer can cancel the procedure at any time without giving reasons.
- Buyer rejects the possibility of concluding an agreement by the omission.
- This procedure does not cause for any entity submitting a bid exclusive rights to negotiate contract terms
- ABB reserves the right to no settlement of offer selection, without giving reasons,
- Each of the parties at any stage of the negotiations has the right to submit a written statement of the completion of negotiations without giving reasons.
- To avoid a doubt, ABB Sp. z o.o. declares that this procedure does not constitute a commitment or claims to conclude of any contract and the payment of compensation in case of no conclusion.
- The Bidder and ABB Sp z o.o. are obliged to confidentiality, for an indefinite period, in relation to the information obtained during the proceedings and negotiations in order to conclude the contract.
- This RFQ is an invitation to send a bid
- The bids will not be sent back.
- The Bidder accepts ABB General Terms and Conditions for Purchase of Goods.

Current RFQs can be tracked at:

<http://new.abb.com/pl/o-nas/technologie/korporacyjne-centrum-badawcze-abb/grant-unii-europejskiej>

Thank you and best regards,
Anna Marszałek
Anna.marszalek@pl.abb.com